

CIN NO: L27109GJ1991PLC016200

DETAILS OF FAMILIARIZATION PROGRAMS FOR INDEPENDENT DIRECTORS

Preamble:

In accordance with Regulations 25(7) read with Regulation 46(2) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), as amended from time to time, which inter-alia stipulates that the Company shall familiarize the independent directors with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company, etc., through various programmes.

Overview of the Familiarisation process:

The appointment letter issued to Independent Directors inter alia includes –

- (i) Code for Independent Directors,
- (ii) Code of Conduct under Corporate Governance,
- (iii) Code of Conduct under Insider Trading.

The Code for Independent Directors sets out Guidelines for Professional Conduct, Roles, Functions, Duties etc.

Independent Directors are provided with necessary documents/brochures, reports, and internal policies to enable them to familiarize with the Company's procedures and practices.

Periodic presentations are made at the Board and Committee Meetings, on each segment of business, performance, Capex, Global business environment impacting the Company, business strategy and Risks assessment and Mitigation.

Quarterly updates on relevant statutory changes, the New Code of Conduct and landmark judicial pronouncements encompassing important laws, legislative changes having impact on the Company business are regularly circulated and updated.

Each director of the Company has access to information relating to the Company. Independent Directors have the freedom to interact with the KMP and the Company's management. They are given all the documents sought by them to enable a good understanding of the Company, its various operations, and the industry segments of which it is a part. Further, they meet without the presence of the Company's Management Personnel to discuss matters pertaining to the Company's affairs and put forth their combined views to the Chairman & Managing Director.

Periodicals plants visits are organized to enable them to understand the operations of the Company, new initiatives undertaken, expansion and one-to-one communications with Functional Head, and Other Senior Executives of the Company.

DETAILS OF FAMILIARIZATION PROGRAMMES IMPARTED TO INDEPENDENT DIRECTORS [PURSUANT TO THE PROVISIONS OF REGULATION 46 (2) OF SEBI (LISTING OBLIGATION AND DISCLOSURE REQUIREMENT) REGULATIONS, 2015]

All the familiarization programme activities are merged with the Board meetings for the						
convenience of the Directors of the Company. Also, individual programs are being						
conducted separately for them, as and when required.						
Sr	Name of Independent	No. of F	Programmes	No. of Hou	urs spent (at	
No.	Directors	(Board Board/ Meetings) by				
			Meeting	ting Independent Directors in		
		s) attended by such programmes				
		Independent				
		Directors				
		during the	On	during	On	
		year	cumulativ	th	cumulative	
		2021-	e basis till	eyear	basis till	
		22	31.03.2022	2021-22	31.03.2022	
1	Mr. Rikesh Shah	6	6	5.5	5.5	
2	Mr. Yadunandan Patel	5	5	5	5	

5

4.5

4.5

Ms. Rina Patel